



2020-21 OGP Final Report - Narrative Questions

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Please note – in response to the challenges many organizations face and will face as a result of the COVID-19 pandemic, we are allowing modifications for reporting on project progress. The Project Challenges section can be used to describe any challenges you have faced during this year including challenges that rose out of the mandatory closing of facilities, rescheduling or cancellation of events, etc.

Program Goals

1. BRIEFLY describe your OGP funded project.

Characters entered: 0
Min: Max: 200

Project Progress and Success

2. What short term and/or long term goals are you working on with this project?

Characters entered: 0
Min: Max: 500

3. What progress did you make toward these goals? Demonstrate using qualitative and/or quantitative information.

SAMPLE ONLY

Characters entered: 0
Min: Max: 750

4. What was the greatest success during this project in impacting your organization and/or community?

Characters entered: 0
Min: Max: 750

Project Challenges

5. What challenges did you encounter in implementing this project, if any? What helped/would have helped you meet those challenges?

Characters entered: 0
Min: Max: 750

Cultural Equity and Inclusion Statement/Policy/Plan

7. How has the process of creating your organization's Statement, Policy and/or Plan impacted your organization's work? This could

using qualitative and/or quantitative information.

Characters entered: 0
Min: Max: 750

4. What was the greatest success during this project in impacting your organization and/or community?

Characters entered: 0
Min: Max: 750

Project Challenges

5. What challenges did you encounter in implementing this project, if any? What helped/would have helped you meet those challenges?

Characters entered: 0
Min: Max: 750

Cultural Equity and Inclusion Statement/Policy/Plan

7. How has the process of creating your organization's Statement, Policy and/or Plan impacted your organization's work? This could include programs and activities, staffing, planning, or any other internal processes or changes.

Provide one or more specific examples.

8. For organizations with annual budgets of \$1M + (required to submit a CEI plan), describe the progress you have made toward achieving the goals of your CEI Plan. SKIP THIS QUESTION IF YOU DID NOT SUBMIT A CEI PLAN.

Characters entered: 0
Min: Max: 750

Participation/ Project Reach

9. How many people participated in this project in particular? *Only report the number of people who participated in this OGP grant funded project, not the overall numbers for your organization. If a category count is not applicable, please enter N/A for that category.

- a. Total paid attendance (including public and private performances, events, programs, workshops, classes, lectures, or residencies).
- b. Total free attendance (including public and private performances, events, programs, workshops, classes, lectures, or residencies).
- c. Total attendance in classes/workshops, both paid and unpaid. This should include only classes, workshops, lectures, residencies or other educational events, not performances. (This may be all or part of the numbers you reported in a and b above).
- d. Number of paid staff members who worked on this project.
- e. Number of Paid Artist Partners.
- f. Number of volunteers who worked on this project (including board members, unpaid artists, etc).

10. Did your organization partner

Reminder: OGP funds cannot be used for catering & hospitality, fundraising, lodging, meals or travel expenses.

All OGP grants must be matched at least dollar for dollar with earned or contributed cash support. In-kind matching support is not accepted. For example, if an organization receives a \$10,000 grant, the total project costs must be at least \$20,000 and the organization must provide at least \$10,000 of the project funds from sources other than the Arts Commission

(This question is only visible to administrators)

Total Grant Award:

Identify Matching Expenditures

	OGP YEAR 2 FUNDS	YEAR 2 MATCH
Request/Match Amount	<input type="text" value="5000"/>	<input type="text" value="5000"/>

MATCHING EXPENSES

	OGP EXPENDITURES	MATCHING EXPENSES
A. Administrative & Artistic Salaries, Fees & Fringe Subtotal	\$ <input type="text"/>	\$ <input type="text"/>
B. Marketing	\$ <input type="text"/>	\$ <input type="text"/>
C. Operations	\$ <input type="text"/>	\$ <input type="text"/>
D. Fundraising	\$ <input type="text"/>	\$ <input type="text"/>
E. Professional Development	\$ <input type="text"/>	\$ <input type="text"/>
F. Programming	\$ <input type="text"/>	\$ <input type="text"/>
G. Other Expenses	\$ <input type="text"/>	\$ <input type="text"/>
TOTAL	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>

	MUST BE = TO OGP YEAR 2 FUNDS	MUST BE = OR > TO YEAR 2 MATCH
Meets or Exceed Expectations?	<input type="text" value="true"/>	<input type="text" value="true"/>

Please provide your source(s) of Matching Funds

****Provide a detailed list of "Other" expenses in the "Budget Notes" section. All additional notes are optional.****

I certify that the County Grant was matched 1:1 with earned or other contributed income.

 Yes



OGP Year 2 Report-Supplemental Materials

1. IMAGES:

1-2 high quality images illustrating the funded project to possibly be used for L.A. County Department of Arts and Culture's marketing and promotion of OGP and your work. Images must be at least 300 dpi (dots/pixels per inch) and saved in JPEG format. Title each image with the name of your organization followed by a number (Example: OrgName1, OrgName2, OrgName3). Upload Image 1

Upload a file

Upload Image 2 (optional)

Upload a file

2. AUTHORIZATION FOR USE OF IMAGES

I certify that I have permission from the photographer and the people in the attached photograph(s) to use the photograph(s) for the purposes of publicizing my organization and its County-funded project on the Department of Arts and Culture's websites, marketing materials (including brochures, postcards, the internet) and through distribution to press outlets. I hold harmless the Los Angeles County Department of Arts and Culture from any litigation or other claims arising from the use of these photographs.

I certify

3. PROOF OF RECOGNITION

Include one example verifying recognition of Department of Arts and Culture support. Grantees are required to recognize support from Los Angeles County by placing the Department of Arts and Culture's logo and credit line on the organization's printed materials and Web site, and listing the Department of Arts and Culture among the organization's donors or supporters. Department of Arts and Culture logos can be downloaded here. Upload File

Upload a file

4. LETTER OF IMPACT to BOARD OF SUPERVISORS:

Grantees are required to send two letters to their Board Supervisors (Year 1) a letter of acknowledgement, thanking the Board of Supervisors for the grant. (Year 2) a letter providing details about the OGP project and its impact in your community.

Letters should be sent on behalf of the executive director, board chair, or both. They should be sent directly to your County Supervisor by email.

For more details and email addresses for Board of Supervisors, visit: <https://www.lacountyarts.org/funding/organizational-grant-program/manage-your-grant/grant-requirements>

Upload a copy of sent email

Upload a file

5. PROGRAM LOCATIONS ZIP CODE LIST:

Please provide the zip code of every location where you provided programming or services that were funded by your OGP grant.

Note: the list should only include physical locations of programming not individual participant/audience addresses.

Upload a file

SAVE & CONTINUE EDITING MARK AS COMPLETE